

# CICERO CHRISTIAN CHURCH

1715 Stringtown Pike / Cicero, Indiana 46034 / 317.984.4653

reachteachserve.org



## Team Ministry Descriptions

Centers, Managers, and Coaches for 2011 – Draft One

*current as of 9/17/2010*

Individuals listed as Team Ministry Managers and Coaches, in addition to the cabinet officers, comprise the governing body of our church called the *Team Ministry Cabinet*. The Cabinet is divided into Team Ministry *Centers*, and each center is managed by a Ministry Staff member or an Elder. A Ministry Center is comprised of individual *Team Ministries*, each lead by a Team Ministry *Coach*, and a Team Ministry may have numerous team *Players*. The Team Ministry Cabinet votes on key issues before the congregation, such as the budget or a new Senior Minister. Four officers serve the Cabinet: a Secretary and Treasurer are nominated each year by the Cabinet, and a Cabinet Chairman and Co-Chairman are selected by and from the Elders.

Qualifications for Elders and Team Ministry Coaches and Managers are found in the Operations Handbook, a part of the Bylaws for Cicero Christian Church. You may obtain a copy from the church office, or you may view or print from [www.CiceroChristianChurch.org](http://www.CiceroChristianChurch.org)→Who We Are→Constitution.

A yearly evaluation of Team Ministry is required for approval by the congregation at the annual meeting the third Sunday in October. Terms begin January first and last one year for Coaches and Managers and three years for Elders. Prior to this meeting, the proposed candidates for Team Ministry Coach, Manager, and Elder are provided for the congregation to review with instructions to resolve any conflict with a candidate. Absence of any objection of a candidate, or the resolution of an objection, is considered the congregation's affirmation of the candidate. Bulletin inserts of the candidates are provided the first two weeks of October, as well as posting the information on our church website.

Steven Hancock retired as Adult Discipleship Minister in 2010, and is no longer managing a team ministry center. Ministries assigned to his center will be reassigned to other managers.

Elders seeking reaffirmation for a three-year term in 2011 are: Mike House, Mike Jenkins, Ron McGill, and Steve Zell. Biographies on these gentlemen will be inserted into the bulletin in October. Paul Settles has completed the mentorship program and seeks to be ordained as an Elder for 2011.

Teams with no current leaders are listed as "OPEN." If you have an interest in serving in an area without a coach, or wish to launch a new team ministry, contact Beth Roberts, team ministry coordinator and office manager.

**Outreach** - Coach: Tim Lueking

Outreach strives to help fulfill the vision to “Reach, Teach, and Serve.” First, we desire to expand our outreach team made up of people that are passionate about reaching the lost for Christ. Second, we desire to continue engaging the community with more creative and fun Kindness in Progress Servant Evangelism (KIP) projects that will bring people closer to Christ. Finally, we desire to get more people from the church involved in the outreach activities in areas of preparation, prayer support, and participation.

**Angel Food Ministries** - Coaches: Katherine Lueking, Jean Medonic

Are you looking for \$60 worth of groceries for \$30? Angel Food Ministries provides high-quality, low-cost food relief. Anyone (no qualifications are necessary) may order a monthly food “unit” for \$30 and pick up the food at the church on the monthly designated pick up date and time—usually the third Saturday monthly from 9-11am in the family life center. A “unit” feeds a family of four for about a week, or a senior citizen for a month. Senior units, consisting of 10 heat and eat individual meals, allergen free units, and several specials (such as a box of chicken breasts or steaks for grilling) are available monthly. It is no longer necessary to purchase a standard unit to order a special. Menus change every month, and order forms are available (via [www.CiceroChristianChurch.org](http://www.CiceroChristianChurch.org) and the church) early in a month for order pick up end of the month. Payments accepted include cash, money order, and food stamps (you must see the office staff during the weekday to process food stamps). Many volunteer opportunities are available – especially on pickup day.

**Kindness in Progress** - Coach: **OPEN**

After launching our Servant Evangelism “Kindness in Progress” (KIP) in late 2006, we’ve completed dozens of events open to focused outwardly to our community and church family, as well as numerous individual efforts to perform a simple act of kindness to show God’s love. *But we know we can do more with a gifted person leading this team ministry* and creating a team to focus on KIP corporate and individual events! If you have an interest in joining or coaching this very important team, see Pastor Tim.

**Friendship Calling** - Coaches: Sue Hahn, Susan Hoch

Our team functions to greet visitors with a warm welcome and a visit to their home with edible goodies. We offer to answer questions they have about church and its beliefs and programs.

**The Summit Wednesday Meal, Education & Fellowship** - Coach: Tim Lueking

Our Wednesday night is devoted to education and fellowship. A meal is provided for the entire family from 5:30p-6:15p) followed by Christian Education opportunities for all ages for an hour (infants, preschool, children, youth, adults), then worship choir practice begins about 7:20pm. We have three sessions a year: Fall (September –December), Winter (January – March) and Spring (after spring break through the end of May).

**The Summit Wednesday Night Meals** - Coach: Anita Flinchum (pending)  
This team is responsible for providing the meal on Wednesdays as part of *the Summit*. About 30 meals are served each year on Wednesday night. The freewill offering provides the funding for the food each week, and the budget provides funding for paper goods, tea, coffee, lemonade, pantry staples, and other consumable goods. Opportunities to assist with this team include planning, shopping, food preparation, cleanup and washing dishes (we do have a commercial dishwasher)! Until the fall of 2010, this team had a coach and dedicated group of team players. For fall of 2010 we rotated weeks with a couple of small groups and other volunteers.

**Home Fellowships** (LIFE) – Coach: Ben Radant

Our mission is to create communities that are authentic and real, centered around Christ in a home environment. Reach – People who want to be connected to CCC and lead others to Christ; Teach – Biblical worldviews and hold each other accountable; Serve – each other and the community around us. Over a dozen home fellowships are operating on a regular basis. If you have interest in launching or joining a LIFE (Love, Involve, Fellowship, Engage) home group, contact pastor Ben.

**Team Ministry Administration** - Coach: Beth Roberts

This ministry area supports the administrative needs of team ministry, coordinates the annual evaluation and budgeting process, and coordinates communication with the coaches and managers.

**NEW: Mission 2020 Administration** - Coach: Tim Lueking

Mission 2020 was introduced in January 2010 with long- and short-term goals to be accomplished by the year 2020. The purpose of Mission 2020 is to equip and empower the people of God to carry out the vision of Cicero Christian Church in four areas of the world based on the Scriptural mandate of Acts 1:8. We have been called to be witnesses for Jesus Christ in: Jerusalem (Cicero); Judea (Hamilton County); Samaria (Indiana and the United States); Ends of the Earth (International). New teams have been added this year specifically connected to Mission 2020: Stephen's Ministry Counseling team, FAST (Financial Advisory Support Team) Details on the plans and dreams set out with Mission 2020 are on our church website.

*Center Manager also oversees budget areas of  
Senior Minister Support Materials and Ministry Staff Conferences*

**Center #2** Worship

manager **Doug Wiggers** Music & Worship Minister

**Music & Worship** - Coach: Doug Wiggers. Assistant Coach: Brian Swart

The vision of the Music Ministry is "To respond to all that God is with all that we have." Our goal is to renew both the congregation and volunteers to engage with God in weekly corporate worship, special events such as a Night of Worship, dramatic presentations, and concerts by our ministry participants or guests. This large team involves several areas.

**Worship Team** - A group of rhythm instrumentalists and vocalists lead worship on a weekly basis. Vocalists are grouped and scheduled on a rotating basis, participating in worship every 4-6 weeks. The team leads and accompanies most of our congregational music as well as offering periodic

worship features and/or preludes. Musically included are drums, bass guitar, organ/synth, piano, 3-4 vocalists plus the Worship Leader, and an occasional acoustic/electric guitar. This group rehearses on varying weeknights.

**Worship Choir** – Our worship choir has two seasons a year. The first begins in August and lasts through December. The second begins in January and lasts through early June. During these months, the choir assists in leading worship once per month. The choir is usually a significant part of special worship events, such as Night of Worship, Christmas Eve, and Good Friday services. Rehearsals occur Wednesday evenings. We seek to model an attitude of genuine worship to our congregation.

**Praise Band** - An active part of our worship services primarily focused on accompanying the Worship Team in congregational music. The Praise Band is comprised of mainly brass instruments (trumpet, trombones) and saxophones and participates in worship two times per month. Rehearsals are held during the week. Musicians with high school level musicianship and above are welcomed. Brian Swart leads the Praise Band efforts.

**Orchestra** - An ensemble of mixed ages and ability levels who desire to use their instruments. This group occasionally accompanies the Worship Choir on occasion and is widely used during seasonal events such as Christmas, Easter, and Ministry-wide productions. Our orchestra adds strings and woodwinds to our core brass and percussion instruments

**Handbell Choir** – This unique ensemble plays in worship several times per year with rehearsals occurring on Saturday mornings. In order to be a part of this ensemble, you must be able to read music. We are blessed with four octaves of bells and chimes.

**Projection** – Technicians operate the software used to project images onto the screens for worship service, using Easy Worship software and working closely with the sound and video teams for smooth transitions.

**Communion** – Our church observes the Lord's Supper every Sunday, and we seek volunteers to come in to the church during the week and prepare the juice and the bread for Sunday service. We also offer communion to our homebound as requested through the ministry staff or Elders.

**Other Opportunities** – Anyone can participate in Music Ministry opportunities (or "special music") during our Sunday worship services. Vocal solos are frequently used and instrumental soloists are invited to participate as well. Solid musical abilities and a heart for God are needed to participate.

**Adult Drama** – Coach: Doug Wiggers; Assistant: Jessica Hendricks

*Leadership Council:* Alicia King, Matt Russell, Jill Francisco, Jessica Hendricks, Sharon Bailey

We desire to creatively worship God through drama, including seasonal productions and sketches for worship services, to impart the joy of the Lord, from which comes our strength. We strive to powerfully and effectively present the gospel and to inspire and encourage believers. Historically we have prepared and presented Broadway-style musicals, Cantatas with full Orchestra, and Comical Dinner Theater.

**Sound** - Coach: Jeff Hendricks; Assistant Coach: Jay Kinder

The sound team supports the audio needs for Sunday morning worship and special events, working closely with the video team to capture the services for duplication and distribution. Duties include operating the sound and lighting boards, controlling the input and output equipment, setting up and maintaining the microphones and speakers used throughout the building, including the portable systems. We are always looking for people with technical gifts to join our team. We also provide support for large non-church special events, such as weddings, where a technician receives compensation.

**Wedding Coordination** - Coach: Lisa Wiggers

Each wedding coordinator's goal is to invest time with the couple in details with the facility and the service to create their "dream" day with God's blessing. We hosted eleven weddings in 2009 and will host at least 9 in 2010. We offer reduced rates to our church family. There are opportunities for trained individuals with the video and sound ministry to be compensated to help with wedding ceremonies.

**Video** - Coach: Rod Reed

The video team supports all the visual needs for Sunday morning worship and special events, weddings, and other church activities. They work closely with the audio and projection team to capture the services for duplication and distribution. Duties include operating the cameras, switchers, controlling the input and output equipment for video.

**NEW: Barnabas Ministries Counseling** - Coach: Doug Wiggers

*Leadership Council:* names to come

This is a new team for 2011. The concept of this counseling team was introduced with Mission 2020 in January 2010. A team of individuals has been meeting and developing their plan since that time.

**Center #3 Youth**

manager **Chad Allen** Youth Minister

**Youth: Middle School (grades 6-8), High School (grades 9-12) and**

**College Age** - Coach: Chad Allen

*Leadership Council:* Robbie Ping, Erin Fultz, Jason Razo, Koren Razo, Mike House, Jay St. Peters, Jane Shields, Barb Green, Buck Green, Eric King, Gina McGill, Chad Allen

Reach Teens – Teach Christ – Serve Relentlessly. Our team exists to disciple teens through young adults (grades 6 and up) through Sunday School, teen worship services, special events, retreats, mission trips, community service, prayer, music, sports and small groups. We have a devotional and fellowship service (CRASH for High School and i3 for Middle School) on Wednesdays followed by small group, and a bi-monthly Sunday worship service (VERTICAL) at 10:30am.

**Prayer Ministry** - Coach: Michael Brooks

We are seeking a prayer warrior to take our prayer ministry to the next level. Our goal is to cover the church — ministers, ministries, and members — with prayer and prayer opportunities. We have a House of Prayer that is available 24-hours to our community. If you would like access, please stop by the office and pick up a free keycard.

**Prayer Chain** (email) - Coach: Beth Roberts

Requests and praises (and occasionally all-church announcements and reminders) made known to us via phone calls, email, or the bulletin are sent via our email prayer chain several times a week. To join the group, send a message with subject "subscribe" to prayer@reachteachserve.org. The content of the prayer requests is printed out every Friday for pickup on Sunday by those who do not have access to email.

**Great Banquet & Awakening Retreats** - Coach: Chad Allen

This team acts as a liaison to the Great Banquet and Awakening Retreat communities. The Great Banquet is a 72-hour spiritual retreat. CCC is most closely associated with the Heartland banquet, hosted at East Main Street Christian Church in Elwood. A men's banquet and a women's banquet are scheduled in February and September/October each year. The Awakening is the community retreat for Teens, held each August hosted by Cicero Christian Church. Attendees require a sponsor.

**Tomorrow's Future** - Coach: Lori Seaman

Our mission is to reach each family who has a newborn in the Neonatal Intensive Care Unit (NICU) at The Peyton Manning Children's Hospital at St. Vincent's Hospital on 86<sup>th</sup> Street; to teach each patient and family that God is with them through difficult times and loves us greatly; to serve each patient, family and staff with acts of kindness and gifts of love, especially at Easter and Christmas. Goals include trying to make these traumatic and difficult times more comfortable and show God's love through cards of encouragement, prayer blankets and gifts. Team meets the second Tuesday evening monthly.

**Center #4 Early Childhood & Elementary** manager **Ben Radant** Children's Minister

Our children's ministry will be aggressively campaigning in 2010 to recruit new volunteers with the heart of a servant who can teach and care for children and set a good example of a disciple. Dedicated volunteers are the key to expand and create opportunities for our young children to build a firm foundation of faith. In conjunction with Mephibosheth, our ministry offers Friends Unlimited Junior (FUJ) to children with special needs which allows them to participate in the activities and programs that the children's ministry provides.

**Noah's Park** (birth through age 3) - Coach: JaNell Martz

Our mission is to REACH out to the small children, TEACH them about God, Jesus and the Bible, and SERVE as volunteers to attain this goal. We are continually looking for volunteers to work in our growing ministry. Our area of ministry is called "Noah's Park" based on the ark theme, and is located in the north sanctuary wing hallway.

**K.I.T.** (Kids in Training; ages 4, 5 and Kindergarten) – Coach: Ben Radant

Kids in Training teaches children ages 4, 5 and in Kindergarten to be disciples of Jesus based on Luke 18:16-17. Goals are to continue to make the KIT Sunday morning worship experience extremely effective and age appropriate and find people who view KIT as *their* ministry to the children. We're looking for people to build relationships and teach the children in the ways of the Lord, while providing safety. We also offer education and fellowship opportunities through Sunday school, Wednesday night and special events.

**Elementary - Grades 1-5** - Coach: Ben Radant

The ministry to children in grades 1-5 has a goal based on Luke 18:16-17 to teach children how to be life-long disciples of Jesus with Biblical values. We encourage parents to be involved and build relationships with the elementary children. Education and fellowship opportunities for elementary age kids include Sunday School, Kids Church Live Sunday morning worship, Family Night "Trying New Things" and special events throughout the year.

**Vacation Bible School** - Coach: Ben Radant

VBS is a one-week summer evening program (June 13-17, 2011) that reaches out to the children (ages four through grade 5) in our community as well as teaches the children of CCC. We continue to seek volunteers who have an interest and talents that will help deliver a great VBS.

*Center Manager also oversees budget area: Rainbow Christian Camp Scholarships*

**Center #5 Adult Discipleship**

manager **OPEN**

Since July of 2010, our former Adult Discipleship Minister, Steven Hancock, and his wife Joyce are enjoying retirement after 50 years in the paid ministry.

This center was assigned to Steve and all these teams will be reassigned.

**Adult Education**- Coach: **OPEN**

*will be reassigned*

This ministry area supports the Community Gatherings, Adult Bible Fellowships, and other education or counseling needs of the adult congregation starting with the post-college age group. Sunday morning and Wednesday evening are the primary timeframe where education opportunities are offered, but additional special events, such as courses specific to marriage, family, men's and women's leadership, parenting, special Bible topics, and finances are offered throughout the year. We hope to train adults in living Christian worldview and reach out through special events and courses.

**Joy Arama!** - Coach: Vicki McGaw

*will be reassigned*

Serve with Joy – the supernatural delight in the person, purposes and people of God – we receive the Joy when we give God the glory. Though planned especially for our seasoned Christians, *but not limited to*, we welcome everyone to check us out and see that Christians do have fun—even our "seasoned" Christians. At least two large events are scheduled annually, such as a New Years' Eve party, a sweetheart dinner for Valentine's day, and trips to see dinner theater.

**Funeral Dinners** – Coach: Judy Settles

*will be reassigned*

Volunteers from our congregation provide a meal for the loved ones of our church family who pass away. The meal is served at our church after a funeral service (or we can provide a meat tray during a visitation) at the request of the family. We have a list of volunteers who prepare items at home and drop them at the church for meals, as well as many who are able to prepare food at the church, serve and clean up the day of the meal. Our team normally serves about 75 people for a meal of this type. If you would like to be added to the list of volunteers who prepare food or serve on the day of the dinner, contact the team coach.

**GriefShare** – Coach: Shirley Bales; Assistant: Rebecca Simpson *will be reassigned*

Grief recovery support group's goal is to be with you on your journey from mourning to joy. Our group meets the second and fourth Monday of the month at

6:30pm in the library, room 112. If you've lost loved one, there is support to help you understand the hurt and isolation you feel or the questions you have.

GriefShare helps you face these challenges and move toward rebuilding your life.

**Men's Breakfast** - Coach: Chad Hartwick *will be reassigned*

A filling hot breakfast is served each Friday morning at 6am (except for August) for a small donation in the multipurpose room. All men (high school and up) are invited for an hour of fellowship, prayer and study with other men as a springboard into accountability. Several topics are covered every year with rotating teachers and an open discussion forum.

**Center #6** Dove Tail

manager **Mike Jenkins** Elder

**Crosslight Christian School** – Our in-house school is segmented into three departments—Daycare, Preschool and Kindergarten—managed by the Crosslight Christian School Board, which reports to the elders as a ministry team of Cicero Christian Church and oversees the operation of the school. The board meetings are the third Monday of the month.

*School Board:* Lacy McGrew, president; Mike Jenkins, Reneé Kinder, De Carr, Lora Harrison, Heather Hickok, Ray Adler

**Daycare** – Coach & Director: Joanna Moore

Crosslight Christian Daycare strives to provide a safe and secure environment for children 6 weeks through age 12. The center is open Monday through Friday from 6am-6pm. Before- and after-school care is available. Children experience developmentally appropriate learning activities in a loving Christian environment. Children of preschool age can benefit from the on-site Montessori Preschool for a small additional monthly fee. We strive to care for the whole family in our church and community. We implemented two new programs in 2009: the state food program (CACFP) and approval as a facility that will accept CCDF Vouchers (a program for low income families). We have completed step one of a four part certification program with *Paths to QUALITY*, a rating system that promotes quality in childcare programs. We were the recipient of several small grants in 2010 that helped with teacher training and classroom supply upgrades. After an accident eliminated our 15-passenger van, we worked with local school bus drivers to provide transportation on the summer field trips. We were blessed with a generous donation of used mini-van in the fall of 2010.

*Crosslight Christian Daycare was established as Jesus and Me Child Care in 1998.*

**Montessori Preschool** - Coach: Abbey Brooks; Director: Joanna Moore  
Our main goal is to educate the children about God and give them the skills they need to enter Kindergarten. Classes are offered for children ages three through five with sessions in the morning (Monday through Thursday) from September through May. Children who are preparing to enter kindergarten in the fall of 2011 will be included in our Excel class. Our other students participate in the Beginner program. Children rotate through rooms assigned to targeted specialties, including practical life, language, science and math. The preschool was named "Kids of the Kingdom" from it's creation in the early 90s, the name was changed to "Crosslight Christian" and the Montessori method of teaching was introduced in the fall of 2004. Children

may attend any combination of sessions, as well as be part of the mid-day lunch bunch. We work closely with the Daycare to provide an optimal experience for their pre-school aged children based parents' desire.

**Montessori Kindergarten** – launched 2005/2006 school year and operated through spring 2010. A class is not offered for 2010/2011, but parents interesting in enrolling for fall 2011 should contact Joanna Moore.

**Library** - Coach: Marcia House

Christian fiction and non-fiction books, devotionals, DVDs, VHS tapes, and Bible study series are available for checkout in room 112, on the east side of the family life center wing. We accept donations of Christian books, videos, DVDs and reference materials through the office or in the basket in the library (mark "donation for library" please). Donated materials are checked for content and condition and prepared for circulation. Everyone can use our library! Before you buy, check our library. After you buy and read, donate!

*Center Manager also oversees budget areas: Legal Fees, Elders*

**Center #7 Behind the Scenes**

manager **Dan Conder** Elder

**Memorial Garden** - Coach: Shirley Bales; Assistant: Rebecca Simpson

We have a memorial garden, centered by a gazebo, on the south side of our property. Those who are involved with this team maintain the flower beds, plants flowers and orders plaques as needed for the memorial garden. You may request a plaque in memory of a loved one. This spot can be enjoyed by many as a quiet place of reflection, or for small group activities such as a Bible study.

**Web Site Development/Maintenance** - Coach: Beth Roberts

The goal of the web team is to continue to improve our chief electronic communication tool, [www.CiceroChristianChurch.org](http://www.CiceroChristianChurch.org) (alternate [www.ReachTeachServe.org](http://www.ReachTeachServe.org)). This searchable site is created and maintained by our office staff. We want current and historical information to be readily available and easily accessible on our church website. Our site includes an event calendar; sermon audio files, bulletins and notes; information on current educational offerings and special events; music files for practice; ministry blogs; event pictures; church history; financial history, and access to many forms. Our goal is to continue to keep the information current, to transition to the *reach teach serve design* as the primary site, and implement sermon video on our site.

We are seeking a volunteer with significant Windows computer skills who has experience or interest in web site maintenance to assist in transitioning to the reach teach serve site design.

One small way to support our church financial is to use **GoodSearch.com** as your **primary internet search engine**, and submitting Cicero Christian Church as the charity you want to support.

**Computer** - Coaches: Paul Huss & Beth Roberts

The computer team supports the computer and networking needs of our staff and on-site ministries. We currently have a network with nearly 25 computers, serving our ministry and support staff, Crosslight Christian School, and Mephibosheth Ministries. In 2010 we have prepared all computers to accept an upgrade in operating software, and phased out several machines to be used in Children's Ministry. We also implemented additional server space for audio

and video files. In 2011 the goal is to upgrade all computers to Windows 7 and Microsoft Office 10 and train the users on this new software. We accept used windows computers (pentium 4 or better) and monitors as a tax donation.

**Moving** –Coach: Paul Martz; Assistants Robbie Ping and Tom Ping

Our mission is to help those in our church family who can't afford professional movers to transport their belongings from one local home to another in a timely manner. We like to have at least three weeks notice of a request for assistance (made through the church office or the coach), and then we like to be organized on move day. We need lots of manpower on the day of the event! If you are able to help when you're available, let Paul know.

**HomeTouch** - Coach: Marcia House

HomeTouch strives to meet the challenge of staying in touch with members who have been unable to attend church because of health or location, such as being homebound, attending college or serving in the military. A bulletin, prayer requests and activities page is included with each weekly mailing. If you would like to assist in this ministry, especially in making home personal contact, or if you know of someone who permanently or temporarily needs this service, contact Marcia House or the church office.

## **Center #8 Guest Services**

manager **Ron McGill** Elder

**Welcome Ministry** - Coach: Shirley Whisman

Provide materials and information to visitors of the Information Desk and Common Grounds Welcome Center on Sunday mornings. This team also organizes greeters to pass out bulletins and greet at doors on Sunday mornings. A goal is to increase the number of people willing to be a happy face and warm greeting on a Sunday morning, and to accompany visitors unfamiliar with our facility or schedule to the proper location.

**Ushers** - Coach: Ken Newcom

Men of our congregation serve communion and collect offering during worship services, and aide attenders in finding seats at services. We need additional men to assist in this service on a rotating schedule. See Kenny or Walter Morris to be added to the schedule, or to let them know you will volunteer when you are available—in other words, Kenny or Walter can tap you on the shoulder on a Sunday morning if help is needed.

**Health & Wellness** - Coach: JoEllen Arrowood

Blood pressure checks for the young and the old are offered the last Sunday monthly in the north sanctuary hallway. We need help from those who can take a blood pressure, and those who can help with the charts. Our church also sponsors as a living link mission the Hope Family Care Center, which is located at 270 West Jackson for the underserved and underinsured of Hamilton County through free health clinics 4 times monthly on the first and third Saturday at 9a and the second and fourth Tuesday evening at 6p. ([www.hopefamilycare.org](http://www.hopefamilycare.org)).

**Community Garden** – Coach: **OPEN**

The Reach, Teach, Serve Community Garden was launched in the spring of 2009 with the goal to provide free produce to our church family and local community – something for nothing. Hundreds of people took advantage of the

free food. We started the majority of our plants from seed starting in February by turning an empty office into an inside greenhouse, and moved the plants to the outdoor greenhouse when weather allowed. A loop of irrigation with a pump system supplies free water from our pond. In 2010 the garden was expanded from 2000 to 2500 square feet, and we competed in the *Pepsi Refresh* grant project for three months before our submission was rejected. ***Volunteers are desperately needed – especially a garden-savvy team coach to coordinate.*** Much help is needed to adopt a plant or a section of the garden and help maintain the garden. Reusable trellises were constructed. A half-acre of sweet corn was planted and disappeared quickly. Fruit trees continue to mature, and a section of blueberries has been started. Future plans include continuing to improve the soil, planning the sections for spring, starting seeds from scratch in partnership with Mephibosheth and their on-site greenhouse, seeking grants and donated supplies, soliciting volunteers, then planting and maintaining a robust garden in 2011.

*Ron McGill also manages center 31, Finance*

**Center #9** Behind the Scenes

manager **John Knapp** Elder

**Soup, Salad & Scripture** - Coaches: Kathy Adler (pending)

*Tuesday's at 11:45a in the Family Life Center* – lunch prepared and shared. We invite and encourage people to come for a meal, fellowship, and study from the Word presented by our pastoral staff, including fellowship during preparation and cleanup of meals. Volunteers prepare the meal and desserts on a rotating schedule. Pitch-Ins are scheduled each 5<sup>th</sup> Tuesday.

**Mugs & Hugs Coffee Cafe** – Coaches: Shirley Bales, Beth Rutan

Did you know you can get a light breakfast at church on Sunday morning? Pastries, coffee, milk and juice are available at the northern family life center entrance for a free-will donation, but for those who choose not to or cannot donate, we welcome the chance to serve them. Unfortunately for lack of volunteers (we strive to have 12 for a rotation plan), we had to close this ministry down in the summer of 2010, but were able to relaunch in the fall. Panera Bread provides pastries, bread and bagels which we deliver to Wheeler Mission each and every week as part of this team ministry. Opportunities to serve include at the counter each Sunday morning as well as picking up supplies and delivering bread to the mission. We are able to donate the majority of our proceeds to other ministries or missions.

**Friends Unlimited** - Coaches: Becky & Ed Moore, Assistant: Pam Conder  
Friends Unlimited is the 6:30pm Tuesday evening Bible study, fellowship, and worship service for and with individuals of various physical and mental abilities.

Mephibosheth Ministries, Inc. provides the programming of Friends Unlimited, and is a ministry which is a living link mission of our church. The programming offered by Mephibosheth fosters a "church within a church" for this community and their caregivers through tight bonds established in *Friends Unlimited, The Way Adult Day Program* (Monday and Thursday 9:30am to 2pm), and annual summer overnight and day camps. Mephibosheth owns duplexes which are being developed for residential housing within their community. Volunteers are always needed – from support for Monday, Tuesday and Thursday programming, to assisting with the duplex properties, to clearing the

path for the future vision of the ministry. On Sunday mornings, we support FUJ (Friends Unlimited Junior) to assist children with special needs during services.

**Kitchen** - Coaches: **OPEN**

Our kitchen team is always cooking something up! Those involved in this area are true servants, preparing and cleaning up for regular meals such as Soup, Salad and Scripture on Tuesdays, the family night meal on Wednesdays, special events, and just keeping our oft-used kitchen clean, well-stocked and in working order. *We are in need of a team to replace our faithful servants who ended their service to this team in the summer of 2010.*

**Center #10**

manager **Mike Hutson** Elder

**Men's Ministry** (ATOMIC) Coach: Jeff Pieper

*Leadership Council:* Jason Razo, Chad Hartwick, Buck Green, Max Thompson, Ramunas "Mooney" Balciunas, Jeff Pieper

Our men's ministry uses ATOMIC (**A**ccountability **T**o **O**ther **M**en **I**n **C**hrist) as their motto. This ministry strives to further the ministry of the church by building relationships with men who will be moved through growing relationships to take their position as Godly leaders in their home, community, and work to the Glory of God. Our leadership counsel meets quarterly and strives to create events, such as outings to sporting events, Bowl-a-Rama, Fish-a-Rama, and game night which often invite the children of the men who attend. We work with the women's ministry leadership council, children and youth ministry, and home fellowship leaders to build bonding faith-driven relationships. Goals for the coming year include re-igniting men's small groups.

**Food Pantry** - Coaches: Jenni Roosa & Eric Roosa

This ministry provides food to needy people through a free in-house food pantry. Your donations of money and food support this much-used ministry. Open weekdays through the office for Hamilton County residents, we request recipients limit their visits to at least 2 weeks apart. We'll serve about 200 families and 750 individuals, spending about \$4,000 a year from donations and budget funds, and we must restock about every six weeks. A list of stocked items is on our website. This team is seeking help with the shopping and unloading of groceries—filling a mini-van at Aldi's takes a lot of work. We are also looking for additional resources for inexpensive food supplies. In 2011, the hours that the pantry is open will be reduced.

**Center #11**

manager **Mike House** Elder

**Grounds** - Coach: Mike House

With more than a dozen acres that needs to be maintained, as well as numerous flower beds, a large parking lot, and trees and bushes, this task can be overwhelming. But we've got many dedicated people who donate their time and equipment to keep the yard mowed, and many servants who keep our flowerbeds in great condition. We're interested in people willing to join the mowing rotation, and green thumbs who don't mind getting their hands dirty.

In addition to the 16 acres triangle on which the church is built, we own 72 tillable acres to our south and reaching to highway 19. In 2010 the church will change the way we manage that land. For the past three years we have

charged a local farmer a per-acre cost to farm the ground. This coming season we will pay for all the costs and labor to plant, fertilize, apply chemicals and harvest the crop and will receive the entire income from the harvest. Continue to pray for God to make his vision clear for this undeveloped property.

Goals accomplished in 2010 included mowing for the entire season with volunteer help, maintaining flower beds, controlling weeds and geese, and making sure the grounds are cleared of snow as cost-effectively as possible. We have a community garden on our south lawn, with irrigation to keep our water bills down, and we constructed a Picnic Shelter on the north lawn.

**Recreation** – Coach: Robbie Ping

Recreation ministry events have included a sports themed summer family night series, winter indoor soccer, three-on-three basketball tournaments, and Frisbee golf events. Our *Biggest Loser* team weight loss challenge will be held for the third time in 2010, and we're exploring aerobics. Our community is recreation-minded – we are continuing to explore how we can reach into our community through sports and leisure activities to reach, teach and serve Christ. We're looking for ideas and people: Help us dream!

**Special Events** – Coach: Beth Roberts

Fellowship and outreach events, usually involving food and special entertainment, are coordinated by this team, usually in conjunction with the office support staff. This ministry provides support for all-church events except Worship and Music events, which are coordinated by our worship team.

**Women's Ministry** (Hearts on Fire) - Coach: Deb Alley

*Leadership Council:* Gina McGill, Teresa House, Sharon Knapp, Andrea Pieper, Joyce Hancock, Mary Beth Ping, Deb Alley, Cheri Hartwick, Koren Razo, Deb Small, Beth Hendricks

"Hearts on Fire" women's ministry seeks to reach, teach and serve the women of our church through Bible Studies, in-house seminars, book clubs, physical outings such as canoeing or hiking, and special events. We also write personal notes of encouragement to women who have concerns listed on our prayer chain. The leadership council meets the 2<sup>nd</sup> Sunday morning monthly.

**Center #12** to come

manager **Paul Settles** Mentoring Elder

Paul Settles has been mentoring with the eldership for more than a year, and he will be ordained in a special service on Sunday evening, October 17, 2010 at 8:15p in the sanctuary. Paul will be assigned teams to manage, and those will be announced as they come available.

**Center #20** Missions

manager **Mike Hutson** Elder

**Missions** - Coach: Mike Jenkins; Assistant Coach: Bev McGill

*Leadership Council:* Warren Manchess, Bev McGill, Ralph Bradley, Phyllis Bradley, Rick Hahn, Terry Newman, Judy Settles, Ann Morris, Mike Jenkins and Mike Hutson

Goals of the missions team remain the same with an emphasis upon steady growth in each. 1) Develop and inspire local Timothy's then support them in the mission field; 2) Identify qualified benevolence needs for assistance and

education; 3) Respond to outside requests for spiritual and financial help; 4) Maintain an awareness program through various media outreaches; 5) Send groups and teams to assist in the mission field.

Missions team meetings are regularly scheduled the second Thursday monthly. The benevolence team and assigned sub groups meet whenever specialty assignments require. For those interested in serving on this team, there is a process to determine motive, heart and commitment.

Our missions team is funded by you! Until May of 2008, 10% of all money received in the general offering was designated for use by the missions team, and since that time it the designation has increased to 11%. In addition, funds are often designated through offerings toward specific or general missions.

Our church financial supports several "living links" on a regular basis: *Dunamis Christian Ministries (White Mountain Apache Reservation in Arizona)*, *Hope Family Care Center (Cicero)*, *Mephibosheth Ministries (Cicero)*, *Kulpahar Kids Home (India)*, *Damou Christian Mission (Haiti)*, *Mission Jamaica (Jamaica)*, *Rainbow Christian Camp (Converse)*.

Our team receives many requests for support and prayerfully considers each. Students studying in a field of Christian Education may also appeal to the Mission team for support of their studies. The missions team sets aside 10% of their funds to support community benevolence requests.

**Benevolence** - Coaches: Rick Hahn, Bev McGill, Mike Hutson

The Benevolence team members, all part of the Missions Team, meet with individuals and families requesting financial assistance. We focus primarily on our church family, then requests from our community. Once the form for a benevolence request is completed through the church office, our team members invite the individual or family to come to church on a Sunday morning, where we meet with them after services to discuss their individual circumstances. Our goal is to plant a seed in their hearts by hearing a sermon and experiencing worship. Our budget is funded by 10% the missions team budget. For our church members, we are available to assist in coaching in areas to improve your overall spiritual and financial picture.

*Mike Hutson also manages center 20, Missions*

**Center #30 Administration**

manager **Steve Zell** Elder

**Church Office** - Coach: Beth Roberts

The purpose of the church office staff is to provide service and support to the ministers, elders, team ministry staff and our congregation. Our staff is trained to assist or provide services with the black and white and color copiers, guillotine paper cutter, large laminator, fax machine, office computers (standardized on Microsoft office suite), and the phone system. Office staff oversees the weekly bulletin, announcement slides, the church websites, foyer displays, office supplies, music organization, internet access, facility and calendar scheduling, accounts payable, monitoring finances, and production of lesson materials, among other things.

**Property Management** - Coach: Tom Ping

We moved to our present facility in September 1998 when construction was completed. Our custodial team and volunteers have the huge task of keeping our facility—45,000 square feet under two roofs plus the new picnic shelter

constructed in 2010—in running order and oversees changes and upgrades to our facility. As the building ages, we anticipate increased routine maintenance and replacement of equipment as it ages and fails. We strive to maintain the property to the best of our ability while under significant budgetary restraints. If you have a specialized skill – plumbing, electrical, heating/air conditioning, painting and such – and are willing to assist our team, please see Tom Ping.

**Housekeeping** - Coach: Twain Moore

During the school year the facility has more than 100 people on site everyday, in addition to our primary function serving our congregation on a Sunday morning. Our custodial team keeps very busy – with the recurring tasks of emptying trash, vacuuming, setups, mopping, waxing, cleaning carpets, and stocking supplies, to special projects like painting, changing light bulbs on 40 foot ladders, cleaning grease traps, remodeling projects and much more. We seek help from our congregation through the donation station for many consumables, such as batteries, toilet bowl cleaner, facial tissue, paper towels, and cleaning agents. Our team includes Jazmin Garrison as evening School custodian and Gary VanHook as our weekend custodian.

**NEW: FAST (Financial Advisory Support Team)** - Coach: Paul Settles

*Leadership Council:* Gregg Francisco, Rick Hahn, Lee Hauser, Cliff Bassett, Ray Adler, Beth Roberts; *Advisors:* Steve Zell, Mike Jenkins, Ron McGill, Tim Lueking

As part of the Mission 2020 launch, the FAST (Financial Advisory Support Team) team was created. The first task was to explore funding options when portions of the current mortgage expire and must be renewed in the spring of 2011. The FAST team has successfully identified a new funding source that will save the church thousands of dollars a month through a fixed rate with no recurring fees. This achievement provides the opportunity to budget for additional principal payments annually, and makes the goal of being debt free by 2020 a goal that – with slow and steady plodding - seems achievable. This transition in funding sources should be completed in November 2010.

**Center #31 Finance managers Ron McGill Elder; Sherry Strauss Financial Secretary**

*includes payroll, utilities, mortgage, insurance, debt and operations expenses*

Our finance team is striving to use Biblical stewardship principals (taught through Crown Ministry and Financial Peace University) to make wise choices concerning the gifts and offerings which keep this building open and the ministries operating.

We have a great facility, and with that facility comes a large mortgage. Our first goal is to avoid further debt and spend less than we are gifted. God blessed us yet again in 2010 with the ability to keep within those guidelines, and the FAST team has secured alternative financing that will decrease and stabilize our monthly payment and the amount of time it will take to pay off this debt. (See center 30).

We use a purchase order system and follow a budget for expenditures, and are continually looking for ways to be better stewards. Our financial reports, including weekly offerings, the current and former budgets and budget spending reports, can be found on our website.

## Elders

Dan Conder  
Bill Cunningham.....emeritus  
Mike House\*  
Mike Hutson  
Mike Jenkins\*  
Ron McGill\* .....2010 *cabinet co-chairman*  
John Knapp  
Paul Settles..... mentoring complete, to be ordained October 17, 2010  
Steve Zell\* .....2010 *cabinet co-chairman*  
\* seeking renewal of 3-year term for 2011

## Ministry Staff

Senior Minister ..... Tim Lueking  
Music & Worship Minister ..... Doug Wiggers  
Children's Minister ..... Ben Radant  
Youth & Family Minister ..... Chad Allen

## Support Staff

Office Manager *cabinet secretary*..... Beth Roberts  
Financial Secretary *cabinet treasurer*..... Sherry Strauss  
Secretary/Receptionist.....Shirley Whisman  
Music Librarian .....Lisa Jamison  
Children's Ministry Assistant .....JaNell Martz  
Property Manager ..... Tom Ping  
Head Custodian..... Twain Moore  
Custodial Support.....Jazmin Garrison (school), Gary VanHook (weekends)

## On-Site Missions & Ministries

Crosslight Christian School Director (Daycare & Preschool) .....Joanna Moore  
Crosslight Christian School Curriculum Coordinator .....Abbey Brooks  
Mephibosheth Ministries, Inc. Director ..... Becky Moore

1715 Stringtown Pike  
Cicero, IN 46034  
317.984.4653



CICERO  
CHRISTIAN  
CHURCH

[reachteachserve.org](http://reachteachserve.org)