

Center #	Team / Coach	Budget In	Budget	2010 Details	10 Wish List	Wish Comments	notes for 2010	09 Approved	
A	B	C	D	E	K	L		D	
2010 BUDGET - Draft 4			For Team Ministry Cabinet Meeting on 12/13/09 - review prior to upcoming vote						
Ministry/Operations Totals			\$749,248		\$98,245		2010 change over 2009:	\$732,613.91	
Missions Total			\$82,417	11% of all general fund income to missions	\$0		102.27%	\$80,587.53	
TOTAL Budget			\$831,665		\$98,245		2009 weekly average @ 47 weeks:	\$813,201.44	
12/14/09 weekly goal			\$15,994		\$1,889		income \$16,807 / spending \$16,041	\$15,638.49	
Ministry									
1 "Evangelism" Mgr: Tim Lueking			\$2,250		\$1,500			\$2,102.00	
1	17	*Senior Minister Support Materials	Y	\$1,000	Sermon support (audio/visual aides, décor, books, sermon sets, subscriptions, graphic support \$750); misc. for senior minister (\$250)			\$1,000	
1	3	*Conferences - all Ministry Staff	Y	\$0	hold off all conferences and tuition reimbursement requests until general fund reserves increase			\$0	
1	1	Outreach (incl. Kindness in Progress) Tim Lueking	Y	\$650	4 corporate outreach events for 2010, suggested: Business blast (March, \$0), July 4 (\$250), Hometown Heroes (Sept, \$250), Trunk or Treat (Oct \$50), misc outreach \$75	\$1,500	foyer decor (\$500); additional KIP funds (\$1000)	\$180	
1	10	Angel Food Ministries Katherine Lueking	Y	\$0	Self-supporting			\$0	
1	2	Friendship Calling Sue Hahn, Susan Hoch	Y	\$0	no budget required		covenant needed Susan Hoch	\$0	
1	14	Team Ministry Administration Beth Roberts	Y	\$300	new member meals, team ministry fair			\$0	
1	107	Family Night Coordination Tim Lueking	Y	\$0				\$0	
1	56	Family Night Meal Kay Messenger; ass't. Shirley Rennaker	Y	\$100	cash to supplement meal free-will offerings during summer and low attendance giving			\$300	
1	31	Home Fellowship Ben Radant	Y	\$200	training (\$50), bonfire (\$50), curriculum (\$100)			\$100	
2 "Music & Worship" Mgr: Doug Wiggers			\$5,240		\$1,600			\$7,040.00	
2	60	Music & Worship Coach: Doug Wiggers; Ass't Brian Swart (team includes Worship Team, Praise Band, Choir, Orchestra, Handbells, Projection, Communion)	Y	\$4,640	Music: worship cong. music (\$240), Choir collections (\$0), choir anthems (\$720), vocal ensembles (\$100), Instrumentals (\$375), Handbell (\$300), Ref Recordings (\$0), Children (\$100), Subscriptions/ Memberships (\$100). Instrument/ Equipment: supplies/repair (\$0), Piano Tuning (\$360), Equip & Storage (\$50), Handbell Repair (\$0). Contract Musicians / Events: Christmas - choir music (\$160), orchestration (\$375), contract musicians (\$200), Personnel Support: recruitment (\$0), hospitality (\$0), remembrance (\$0). Operational: copyright (\$500), software/supplies (\$0), projector lamp (\$0); visual arts (\$300). Communion: juice (\$150 plus donation station 2009 37 bottles), cups (\$470), bread \$120), doilies (\$20)	\$1,200	children's choir portable risers (\$1200). Drum shield damper for sanctuary (\$500)	donation station: grape juice, 9 & AA batteries	\$5,470
2	63	Adult Drama Coach Doug Wiggers; Ass't Jessica Hendricks Leadership Council: Doug Wiggers, Alicia King, Matt Russell, Jill Francisco, Jessica Hendricks, Sharon Bailey	Y	\$0	self-supporting through gifts and ticket sales. \$2,775 in cash account from Uncle Phil's			income: charge more than needed to cover costs of a special project or debt	\$0
2	62	Sound Jeff Hendricks	Y	\$600	no budget received. Donation Station 2009: 99 9-volt batteries; 326 AA Batteries			\$350 remaining in cash account	\$650
2	54	Wedding Hostess Lisa Wiggers		\$0	no budget or forms received, usually no budget			covenant needed Lisa Wiggers	\$0
2	39	Video Recording / Duplication Rod Reed	Y	\$0	equipment wiring and maintenance (\$250), replace broken headphones (\$50), all from cash account \$925	\$400	wiring and mounts for front camera	\$200	
3 "Youth" Mgr: Chad Allen			\$8,600		\$11,200			\$10,050.00	
3	111	Youth grades 6-12 & College Age Coach: Chad Allen. Leadership Council: Robbie Ping, Erin Fultz, Chris Dicus, Jason Razo, Koren Razo, Mike House, Jay St. Peters, Jane Shields, Barb Green, Buck Green, Eric King, Gina McGill, Chad Allen	Y	\$7,850	SS Curriculum (\$400); Wed Night Materials (\$800); Summer Week Nite Program (\$500); Train Adult/Student Leaders (\$400); Food for events (\$600); Transportation (\$1,400); Youth Promo / Marketing / misc. (\$250); Graduation gifts (\$300); Ministerial Support (\$300); Retreat (\$500); Band Materials (\$150); College (\$500), Sponsor Conference Scholarships (\$1,100); small group materials (\$400); Family Ministry Parents (\$250).	\$9,900	video equipment (\$900), discipleship kits (\$1500), fully funded mission trip (\$7,500)	seek sponsors for college care packages in first quarter	\$9,550 also includes Young Adult \$500, not active in 2010
3	11	Youth / Adult Mission Trip	Y	\$0	self-funding trip stateside or North America	\$7,500	fully funded mission trip	\$0	
3	108	Prayer Ministry Michael Brooks (pending)	Y	\$250	moved from Center 1 to Center 3 / keycards and miscellaneous supplies (\$250)			\$22	
3	11	Prayer Chain (email) Beth Roberts, church office	Y	\$0	moved from Center 1 to Center 3			\$0	
3	100	Great Banquet and Awakening Retreats Chad Allen	Y	\$200	reinstated as team (from center 10 under Dave McGill in 2007). / Scholarships (\$200)	\$300	scholarships	discuss cuts with coach	\$300
3	27	Tomorrow's Future Lori Seaman	Y	\$300	moved from Center 5 to Center 3	\$1,000	circle of friends	\$300	

Center #	Team #	Team / Coach	Budget In	Budget	2010 Details	10 Wish List	Wish Comments	notes for 2010	09 Approved
A	B	C	D	E	K	L			D
2010 BUDGET - Draft 4			For Team Ministry Cabinet Meeting on 12/13/09 - review prior to upcoming vote						
4	"Early Child & Elem" Mgr: Ben Radant		\$7,810		requests summer intern	\$0		intern free-will offering only?	\$6,250
4	80	Noah's Park (age 0 through 3) JaNell Martz	Y	\$1,250	Baby Dedication (\$100), Snacks (\$250), Crafts (\$100), Holiday Treats (\$100), Teacher Appreciation (\$100), SS Curriculum (\$300), Second Hour Curriculum (\$300)				\$900
4	114	K.I.T. (ages 4, 5 and Kindergarten) Ben Radant	Y	\$950	Sunday School Curriculum (\$300); Curriculum K.I.T. (\$100), Crafts (\$50), snacks (\$50), Technology/Room Upgrades (\$200), Resources for teachers, parents, classroom (\$100), holiday activities (\$150)				\$900
4	81	Elementary - Grades 1-5 Ben Radant	Y	\$1,410	Sunday School Curriculum (\$360); Kids Church Curriculum (\$0), Wednesday Night Curriculum (\$400); Class supplies (\$0); service projects (\$150); Technology and upgrades to room / equipment (\$500)			has 5 year cycle of curriculum	\$1,400
4	78	Vacation Bible School Ben Radant	Y	\$2,450	curriculum E.D.G.E. (\$50, bulk exists from Mephibosheth 2009), decorations (\$700), snacks (\$200), crafts (\$800), volunteer thanks (\$100), games (\$200), Crew Leader ID (\$200), Advertising (\$200)			borrowing some curriculum and décor from Mephibosheth who used theme in 2009 camp	\$2,300
4	74	*Rainbow Christian Camp	Y	\$1,750	\$1892 spent in 2009, lightly promoted. Only one camp per summer for 2010				\$750
5	"Discipleship" Mgr: Steven Hancock		\$725			\$0			\$1,774.00
5	12	Adult Education Steven Hancock	Y	\$625	Marriage and family curriculum (\$300), Wednesday night curriculum (\$75), mother's day (\$100), Father's Day (\$100), Women's Bible Study (\$100)			Paid for CVLI Video License through April 2010 with cash account funds in 2009 - \$196	\$1,224
5	30	Joy Arama! Vickie McGaw (pending)	Y	\$100	Vickie McGaw to replace Jane Adkins / tableware, paper supplies, decorations for gatherings (\$100)			covenant needed (new coach)	\$0
5	53	Funeral Dinners Judy Settles (pending)	Y	\$0	Judy Settles to replace Debbie Small with approval. 7 meals in 2009. Cash account \$590			covenant and forms needed (new coach)	\$250
5	28	Men's Breakfast Chad Hartwick		\$0	no budget request received. Self-funding, supported by donations for meal			covenant needed Chad Hartwick	\$0
5	21	GriefShare Shirley Bales	Y	\$0	Self-funding, funds controlled by Shirley Bales				\$0
6	"Dove Tail" Mgr: Mike Jenkins		\$0			\$65,000			\$0.00
6	4	*Legal Fees	Y	\$0	no legal expenses in 09. Any expenses will be dealt with through eldership recommendations.				\$0
6	6	*Elders	Y	\$0	elder supported through donations				\$0
6	9	Crosslight Christian School board: Lacy McGrew, president; Mike Jenkins, Steven Hancock, Jim Craig, Wendi Russell, Renee Kinder	Y	\$0	self-funding ministries which tithe from income back to the church. Office paper/lamination/ color copy fees, cleaning supply fee, payroll reimbursed to the church,			merged into one account with admin financial secretary Ann Morris. Covenant needed Lacy McGrew	\$0
6	76	Montessori Preschool Coach: Abbey Brooks; Director: Jodie Bolinger	Y	\$0					\$0
6	85	Montessori Kindergarten Coach & Director: Beth Rutan	Y	\$0				minimum class enrollment goal for 2010	\$0
6	77	Daycare Coach & Director: Joanna Moore	Y	\$0		\$65,000	payroll debt	No further debt has been accumulated since 7/2009	\$0
6	13	Library Marcia House	Y	\$0					\$0
7	"Behind the Scenes" Mgr: Dan Conder		\$4,625			\$1,975			\$1,560.00
7	24	Birthday Cards JaNell Martz (new coach)	Y	\$75	coach change from Ceceilia Cooksey to JaNell Martz. Postage for 575 cards in postage budget.			donation station: cards, stamps; Discuss increase with coach	\$0
7	90	Memorial Garden Shirley Bales	Y	\$0	\$625 in cash account				\$0
7	105	Web Development/Maintenance Beth Roberts	Y	\$910	Hosting easycgi.com for reachteachserve.org, cicerochristianchurch.org (\$95.52x2 \$191). Comcast Cable Internet switch summer 2009 (\$59.95 x 12 \$720), no ISP/ADSL			2010: swap ADSL Wintek \$400 charge a month + \$39 a month for verizon DSL for Comcast cable internet for \$59.95/month	\$650
7	59	Moving Team Paul Martz	Y	\$0	reimbursement for gas can be made from cash account (\$1700)				\$0
7	37	Computer Paul Huss and Beth Roberts (new coach)	Y	\$3,640	Brian Swart no longer coaching / Hardware: replacement cpus (\$1400), upgrades/parts (\$400). Software: upgrade 1 copy dreamweaver 8 and 2 copies photoshop 6 to at least cs2 (\$600), logos database maintenance & 1 incident (\$430), misc. software (\$400). Subscriptions: calendar (\$60, mychurchevents.com), clipart/stock art (\$50, newsletternewsletter.com; \$100 dreamstime.com), training (Lynda.com \$200).	\$1,975	software charitable upgrades windows 7 \$67x15 CCC/CCS + \$35 media; ms office 2007 upgrades \$60x15 + \$30 media	covenant needed Paul Huss difficult to get windows xp on newer machines, will need to upgrade all machines to Windows 7, including some memory and replacement of a couple of CPUs that will not take it, in 2011 at latest.	\$910
7	41	HomeTouch Marcia House	Y	\$0	suggests consolidation of the team, requested funds for postage (see postage budget)				\$0

Center #	Team #	Team / Coach	Budget In	Budget	2010 Details	10 Wish List	Wish Comments	notes for 2010	09 Approved
A	B	C	D	E	K	L		D	
2010 BUDGET - Draft 4			For Team Ministry Cabinet Meeting on 12/13/09 - review prior to upcoming vote						
8	"Guest Services" Mgr: Ron McGill			\$0		\$0		\$0.00	
8	45	Welcome Ministry Shirley Whisman, Kim Taylor	Y	\$0	supported by administration budget			\$0	
8	46	Ushers Ken Newcom	Y	\$0	supported by worship budget			\$0	
8	72	Health and Wellness JoEllen Arrowood	Y	\$0				\$0	
8	25	Community Garden OPEN	Y	\$0	new team, launched spring 2009 / NEED COACH. \$595 in cash account plus donation station for seed, see grants and further donation of time, money and supplies			seek grants donation station: supplies, seeds	
9	"With Agape" Manager: John Knapp			\$995		\$300		\$770.00	
9	58	Soup, Salad & Scripture Ed & Trudy Pursell & Committee		\$0	no forms received. Self-sustaining. Gifts funds toward kitchen team.			need committee names. Covenant needed Pursells	
9	65	Mugs & Hugs Coffee Shirley Bales, Beth Rutan	Y -	\$0	self sustaining, funds from free will donations controlled by Beth Rutan and Shirley Bales. Gifts from profit.			\$0	
9	43	Friends Unlimited Becky Moore, Ed Moore	Y	\$500	curriculum (\$350), craft materials (\$150)	\$300	additional curriculum	discuss cuts with coach	
9	51	Kitchen Kay Messenger and Betty Williams	Y	\$495	knives/knife sharpening (\$75), can openers (\$50), paper/foam/plastic goods (\$200), dishwasher rinse additive, delimer, detergent (\$220, split costs with daycare). Lemonade, coffee, peanut butter, jelly (\$200). Receives income from SSS to help offset costs ('09 \$575)			donation station ('09 received): plastic utensils (3,000), foam plates/bowls (400), foam coffee cups (1550), plastic cups (1480), napkins (6,940), paper towels (65 rolls), lemonade (315 oz), tea (192 bags). Discuss increase with coach	
10	Mgr: Mike Hutson			\$500	Center manager changed from Dave McGill	\$0		\$500.00	
10	82	Men's Ministries (ATOMIC) Coach: Jeff Pieper; Leadership Council: Buck Green, Chad Hartwick, Jason Razo, Max Thompson, Ramunas Balciunas, Jeff Pieper	Y	\$500	Moved from Center 5 to Center 10. Various events, snacks, tickets for events (\$500)			\$0	
10	20	Food Pantry Jenni Roosa and Eric Roosa (pending)	Y	\$0	\$3,600 in cash account from gifting should support this team. Requests more team members - may be last year for coach if no help comes forward. Mephibosheth is making bags for office handouts. Moved from Center 9 to Center 10			\$0	
11	Mgr: Mike House			\$1,200		\$6,000		covenant needed Mike House \$3,100.00	
11	67	Grounds Mike House	Y	\$0	Cash account will be used for all grounds purchases until funds are gone (up to \$4,300). Snow removal (Mr. Plow Sundays, Tom Ping/volunteers); parking lot repairs; lighting repair/bulbs; flags; misc exterior repairs; fertilizer/weedkiller. Mowing by volunteers.			\$300 in cash account reserved for completion of sign/landscape / lighting project	
11	50	Recreation Robbie Ping	Y	\$0	Some funds in cash account (\$1,900), majority for Picnic Shelter (\$5,856). Most events are self-funding.	\$6,000	Picnic Shelter funds needed to complete project.	Picnic Shelter to be built with donations. Zumba tithe will be provided to this team for shelter	
11	55	Special Events Beth Roberts	Y	\$800	moved from Center 2. All church meals or entertainment events not budgeted in worship or outreach.			\$720	
11	29	Women's Ministries Coach: Deb Alley; Leadership Council: Gina McGill, Teresa House, Sharon Knapp, Andrea Pieper, Joyce Hancock, Cheri Hartwick, Koren Razo, Deb Alley, Mary Beth Ping, Deb Small	Y	\$400	moved from Center 10 to Center 11. Bible study curriculum (\$150), stipend for guest speakers (\$50), Special event food/supplies/snacks (\$200)			\$500	
Mission									
20	"Missions" Mgr: Mike Hutson			\$82,417		\$0		\$80,567.53	
20	19	Missions Chairman: Mike Jenkins. Leadership Council: Warren Manchess, Mike Hutson, Ralph Bradley, Phyllis Bradley, Rick Hahn, Terry Newman, Ann Morris, Judy Settles, Bev McGill, Mike Jenkins	Y	\$82,417	living links at end of 2009: Mission Jamaica, Hope Clinic, Kulpahar (India) Kids home, Mephibosheth Ministries, Rainbow Christian Camp (Converse), Damou (Haiti) Christian Mission, Dunamis (Arizona)			\$80,588	
20	86	Benevolence Rick Hahn, Bev McGill, Mike Hutson	Y		portion of missions budget (10%) allotted to local benevolence				

Center #	Team / Coach	Budget In	Budget	2010 Details	10 Wish List	Wish Comments	notes for 2010	09 Approved
A	B	C	D	E	K	L		D
2010 BUDGET - Draft 4			For Team Ministry Cabinet Meeting on 12/13/09 - review prior to upcoming vote					
Operation								
30	"Administration" Mgr: Steve Zell		\$39,051					\$41,640.48
30	66 Church Office Beth Roberts			detail for church office follows in teams 94, 95, 98				
30	94 *Administration Supplies	Y	\$4,150	Paper: copy, card, colored: (\$1325), bulletins (325/wk paper + perf \$500), labels (\$325). Office Supplies: laminating (ccc \$240 + school), tape/ clips/ staples/ dispensers / writing utencils, binding, calendars, filing, clips, notepads, envelopes, org/storage (\$1000) fax supplies (\$160), velcro tabs (\$75), misc. (\$100). Memberships: chamber dues (\$75), sam's club (\$350, 10 individual), <i>No additional stationary letterhead budgeted.</i>			will receive \$350 in admin supply costs from CCD. Donation station: white copy paper ('09 10+ cases \$387), post-it notes. Also received 1000 imprinted pens gifted (\$750)	\$3,166
30	95 *Postage	Y	\$1,099	first class stamps: birthday cards (550x.44=\$242), hometouch (300x.61=\$183), accounting (520x.44=\$228.80); other stamps (first class, post card, 2 oz \$150); first class mailing to congregation (2x375x.44=\$330); shipping packages (\$100). No bulk permit renewal (Meph may choose to renew \$175)			donation station: first class stamps ('09 1170=\$515); youth care packages - set up similar to military mailing with specific list & recipients, then turn in to office and request	\$1,252
30	98 *Printers/Copiers	Y	\$9,564	own color w/ IKON maint contract (exp 6/12)			budget for at least \$70 per month	\$8,139
	escrow for black & white copier purchase		\$3,000	Black and white copier leased through 1/2011. \$5000 in escrow that can be used for replacement plus \$3000 budgeted. Buy gently used machine with scanner, stapler, folder, fax, network capabilities at least 55 pages per minute that would be acceptable on a maintenance agreement (\$8000 total to spend including pickup/delivery). Color maintenance contract with IKON \$70/month x 12 for 1000 copies a month, billed quarterly. Billable - \$260 due 3/10			likely need more than \$12,000 for a new black and white copier in January 2011. Will look for gently used machine that can be on maintenance contract	\$1,890
	sum of: color purchase incentive		\$1,140					\$5,784
	color maint/copies/consumables		-\$560					\$465
	color billable income for copies							
	color lease-end expense		\$5,784					
	black & white lease		\$200					
	black & white staples							
30	68 Property Management	Y	\$19,239	details outlined in subtotals which follow			donation station: softener salt, batteries	\$20,016
	Tom Ping						discuss budget with coach	
	Waste Removal		\$1,430	Current: Republic 4&6 yd 1x wk 10 mo, 2 mo w/10% incr, incl 15.3% fuel/envirom fee (\$2,835). Swap vendors to Waste Management or get matching pricing from Republic, reduce to one 8 yd dumpster @ \$91x10 monthsx15.3% fuel surcharge (\$1050) and 10% increase for 2 months \$100x2x15.3% (\$231). Dumpster drop (\$75); dumpster pickup (\$75)			Through 50/50 account funds in 12/09 & 2010 (\$6,265): Tile replace carpet: gym hall, storage, custodial, washer/dryer, exits 6&7 (3000 18"x .66, \$1980), trowels (\$30), wall base (900', \$530), adhesive, (36 tubes, \$108), glue (3 x \$90), sealer/wax (10 gal \$400), labor (internal, reduced \$600); Tile replace tile rent scraper (\$350) - kitchen (816 18" tile .66 ea \$539), wall base (\$90), adhesive (\$18), labor (internal, reduced \$200); Carpet squares replace carpet - Noah's Park (264 19" tiles @ \$1.29 \$340), glue (\$30), labor (internal, reduced \$200); 116/117 (403 19" tiles @ \$1.29 \$520)	
	sum of:							
	Floors		\$900	Replace floor mats (\$600). Misc. floor repairs (\$300). Through 50/50 account funds in 12/09 & 2010 (\$6,265): Tile replace carpet: gym wing hallway, chair storage, custodial closet, washer/dryer, exit halls 6 & 7. Tile replace tile - kitchen. Carpet squares replace carpet - Noah's Park, Discovery Cove 116/117 (using remaining "rainbow" tiles).				
	Fire Protection Services		\$3,659	Koorsen, contract thru 5/2010 (exclude monitoring); alarm monitor (\$395), hood inspect (\$210), alarm inspect (\$904), sprinkler inspect (\$550), parts (\$800), service (\$800). Extinguisher repair by CFD, inspections by CFD, Jeff Roberts (annual, July/Aug), Twain Moore (mo)			Monitoring is not under contract, expect it to go up after first quarter. Do not sign contract until review of 5 year contract on current Koorsen (non-monitoring) expires in May.	
	Vehicle Expense		\$95	Trailer plates (\$25), Dodge Truck plates (\$70). CCC has small enclosed trailer and heavy duty truck with snow plow for property use.			truck & trailer insurance is included in insurance budget	\$4,964
	Plumbing		\$1,200	Toilet repair/replace (\$375, \$350ea); baptistry supplies/filters (\$275); misc. repairs (\$200)				
	Kitchen Hood Cleaning		\$300	360 Services, annually. Last done 8/09. (\$300)				
	Heating / Air Conditioning		\$6,550	Filters (\$600), Repairs (\$1200), 1 replacement unit (\$4750)				
	Paint / Wall repair		\$850	Upstairs hall, Exterior maintenance, supplies, drywall repairs				
	Electrical		\$1,000	repairs, breakers, wiring (lot repairs in grounds), ballasts, fixtures				
	Light Bulbs		\$1,000	sanctuary and non-sanctuary (\$1730 spent in last 24 months). Exterior from grounds budget				
	Doors		\$450	door repairs, keys, locks				
	Hardware / Tools		\$425	nuts, bolts, hinges, nails, brackets...				
	Large Appliance Repair		\$1,000	stove, fridge, icemaker, dishwasher, green machines, scrubber...				
	Batteries		\$380	emergency lights test and replace unit incl bulb & battery (\$20) or batteries only (\$14) x 30 units total, only replace half or less (15x\$20); misc. batteries (not scrubbers), plus donation station receipts				
	Water Softener Lease		\$0	use 50/50 funds to pay off lease and buyout in January (\$3,900). If this is not done, requires monthly payments of \$127 (\$1,524)			payoff lease with 50/50 funds (\$3900) / have \$220 available for softener salt thru donations	\$4,964

Center #	Team #	Team / Coach	Budget In	Budget	2010 Details	10 Wish List	Wish Comments	notes for 2010	09 Approved
A	B	C	D	E	K	L			D
2010 BUDGET - Draft 4			For Team Ministry Cabinet Meeting on 12/13/09 - review prior to upcoming vote						
30	70	Housekeeping Twain Moore	Y	\$5,000	details outlined in subtotals which follow			discuss budget with coach / donation station: facial tissue, 409, toilet bowl cleaner, C & D Batteries, kitchen roll paper towels. In addition to these costs, Crosslight Daycare shares a portion of the expense for the following items: 50% of hand paper towel, 25% of toilet paper, 25% of trash can liners, 50% of facial tissue, 25% of soap, 25% germicidal; 25% bowl cleaner which is NOT included in the budget but paid directly to cash account through financial secretary	\$8,567 <i>excludes costs paid</i>
		Toilet Paper		\$1,250	past 12 months: \$1202.12				
		Paper Towel for Bathroom Dispensers		\$1,100	past 12 months: \$1041.13. Roll paper towels for kitchen use are based on donations only, 65 rolls donation station 2009				
		Trash Can Liners		\$700	past 12 months: \$608.91				
		Pest Control		\$600	\$50 monthly (\$600, Askren)				
		Facial Tissue		\$150	past 12 months: \$107.07 plus 200 boxes donation station 2009				
		Soap for dispensers		\$300	gojo dispenser foam soap, buy in bulk and refill existing containers when possible. past 12 months: \$260.99				
		Plastic/Latex Gloves, rags		\$100	past 12 months: \$64.85 plus non-latex gloves, no longer needed.				
		Cleaning Chemicals		\$650	floor wax, stripper, carpet cleaner, stain remover; chemical disinfectant, germicidal, glass cleaner, toilet bowl cleaner, spill response, laundry detergent, urinal cakes. Past 12 months: \$445.77 plus donation station 2009 (409 194 oz, scrubbing bubbles 419 oz, toilet bowl cleaner 856 oz)				
		Fuel Surcharges / Shipping fees		\$100	past 12 months: \$101				
		equipment, parts, repair & maintenance		\$700	vacuum parts and one replacment vacuum, brushes, batteries, dispensers, mops. Past 12 months: \$350. Donation Station 2009 multiple C (97), D (100) and				
		Crosslight Preschool & Kindergarten consumable supply fee		-\$650	annual fee to offset consumable use. Daycare pays a portion of the cost of several items.				
30	73	Housekeeping Volunteers Faye Weir (pending); Ass't Pam VanHook		\$0	new team formed fall 2009 / all budget needs incorporated into housekeeping			covenant needed Faye Weir	\$8,567 <i>excludes costs paid</i>
31	"Finance" Mgr: R McGill / S Strauss			\$678,251	payroll details in add'l confidential spreadsheet	\$10,670			\$657,827.43
31	16	*Payroll - Ministerial	Y	\$218,818	Full Time Ministers: Senior, Worship & Music, Children, Youth; Part Time: Adult Discipleship. No pay increases.	\$6,565	3% base increase	October 09 ordination may in the future effect Social Security contribution (reduction).	\$234,855.32
31	18	*Payroll - Secretarial/Support/Interns	Y	\$99,139	Full Time: Office Manager, Financial Secretary; Part Time: Secretary/Receptionist, Children's Ministry Assistant, Music Librarian, Instrumental Assistant. Intern for Children's Ministry receive love offering. Pay increase one position 7/09 to comply with federal pay laws.	\$2,974	3% base increase	7/24/09 increased \$66 per minimum wage increase	\$99,173.67
31	22	*Payroll - Custodial	Y	\$37,715	Three/Quarter Time: Custodian; Part Time: Evening Custodian (split with school); Property Manager, Sunday Morning Custodian. Pay increase one position 7/09 to comply with federal pay laws. Part Time Day position eliminated. Part time aide resigned, not replaced.	\$1,131	3% base increase	7/24/09 increased \$12 per minimum wage increase	\$60,064.31
31	7	*Payroll - Merit / Bonus / Tax	Y	\$0	no increases in any pay since 2005 except to meet federal minimum hourly guidelines.	\$0	tax on 3% base increase		\$0.00
31	23	*Finance	Y	\$5,822	Offering envelopes 210 sets (pink, \$285.60) + 5000 non-numbered (white, \$100) shipping \$40). AP supplies (checks (\$175), bank bags (\$32), envelopes (\$85), deposit tickets (\$40) total \$332). Payroll -Paycor (est. 35 checks x \$2 x 26 weeks fee (\$1,664), shipping (\$9x26=\$234), year end (\$440), misc fees (\$40) total \$2,378). Annual Financial Review (\$2,500). Subscription (\$30)			in 2011, the \$2 per fee for processing payroll and a portion of year end payroll reports will be reimbursed by Crosslight (\$1,300?)	\$5,870.00
31	35	*Utilities - Telephone (Verizon)	Y	\$4,796	Verizon monthly service (4 lines, 1 fax line, 1 dedicated fire line, 2-yr contract thru 8/13/10). Monthly calling plan \$315/mo; includes expanded local community calling plan; no state taxes; measured calling (fire/fax, 2 lines),fees,taxes,911 \$42/mo = total \$353/mo or \$4284/yr); switch from AT&T long distance to Verizon (\$25/mo total \$300/yr 1yr contract thru 12/10); phone repairs (\$200). CCSMPS to reimburse \$4/mo directory listing.			Verizon DSL canceled summer 09 replaced with comcast cable internet. AT&T long distance replaced by Verizon with mimum usage \$10 less and per minute from 7 to 6 cents. Did not include fire in long distance. Preschool owes \$4/month for directory listing, not included. Analog fax line is also extended to	\$5,312.00
31	36	*Utilities - Electricity (Duke)	Y	\$37,000	Duke Energy. House of Prayer (\$3000) - all electric. Main (\$34,000) - electric plus natural gas (heat, water heaters, stove).			Will continue to explore further thermostat changes, sealing doors and windows. Lighting fixtures have been made more efficient.	\$34,500.00
31	38	*Utilities - Natural Gas (Vectren)	Y	\$10,500	Vectren. Main building heat, water heaters, stove				\$7,160.40
31	44	*Utilities - Water and Sewage (Cicero)	Y	\$3,200	Town of Cicero. Water and Sewer for main building and House of Prayer				\$4,200.00

Center #	Team #	Team / Coach	Budget In	Budget	2010 Details	10 Wish List	Wish Comments	notes for 2010	09 Approved	
A	B	C	D	E	F	G	H	I	J	
2010 BUDGET - Draft 4			For Team Ministry Cabinet Meeting on 12/13/09 - review prior to upcoming vote							
31	57	*Debt Reduction - Mortgage (Fifth Third)	Y	\$249,991	estimated 3.8% interest rate and .525% Libor (current 1.5% - helps us / .24% - hurts us). Income 9,000 for pork tent income; Total 2009 \$257,307 - \$9,000 pork tent w/ avg LIBOR .0406%, avg. variable 3.40%			should interest rates be more favorable, funds may be reallocated	\$197,794.73	
		annual fees		\$4,838	variable remarketing fees due monthly, trustee fee billed annually				\$4,964	
		sum of: LOC		\$21,983	variable Letter of Credit costs billed monthly on three segments			preparing for first bond swap to "unwind" in March 2011, opportunity to eliminate all LOC fees at that time, must explore financing options for \$884,000 in that portion of the loan.	\$23,250	
		interest		\$167,370	Variable rate. Using original bank-supplied estimates adjusted for additional principal paid + adjusted for increased LIBOR spread and bit lower 5/3 rates				\$114,414	
		principal		\$65,000	\$65,000 due 3/1/2010 (escrowed internally), will be automatically deducted from our account 3/1/2011. Escrow \$5,417/m for 12 months)				\$64,167	
		income / escrow		-\$9,200	pork tent \$9000; goodsearch \$200				-\$9,000	
31	71	*Insurance (Church Mutual)	Y	\$14,330	Church Mutual: multiperil (\$7144), Umbrella (\$648), Worker's Comp (\$5612) auto (truck, trailer, \$552). Midland National keyman life (\$373). Allows 5% increase.			School pays their van insurance, but does not pay toward unemployment or workers comp insurance	\$12,607	
31	106	*Maintenance & Replacement	Y	\$5,000	emergency non-budgeted repairs				\$5,000	
31	79	*Crop (minus property taxes)	Y	-\$8,060	Final year of contract with Etchison. Income: \$10,200 (68x\$150/ac). Expense: property tax land (Konicki \$360, Eller \$901, Bowman \$381), copier tax liability completed.			Do not reallocate cash account (\$565) hold for starter funds plus remainder from '10 (\$2140) for pay-for-service in 2011 (Mike/Grant House). No contract until swap unwinds 5/11 (collateral)	-\$8,710	